



THE **SAFEGUARDING ADULTS** **ROADMAP**

The road to creating a safer environment for adults



Stage Four: Communicate and Implement

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The Safeguarding Adults Roadmap

Stage Four: Communicate and Implement

This stage is all about communicating your commitment to safeguarding adults. To do this, you will be talking to your stakeholders, sharing your policies and procedures, activating your policy and procedures, monitoring their effectiveness and seeking feedback from your stakeholders.

As identified in Stage 3: Develop and Learn, you should consider the tone of the language used in your documents to ensure it resonates with your target audience. Safeguarding Adults may not be at the top of everyone's agenda, so it needs to be introduced in a way that is relevant and applicable to the range of people within the organisation. Your information will need to be tailored to meet the needs of your stakeholders. What and how you do this should form part of your communications plan. Safeguarding information should be easily accessible to all, and should be supported by links to further information.

If you have shared your policy and procedures, now is the time to start using them and seek feedback from your stakeholders.

You'll develop processes to:

- Develop a communications plan - to inform staff, volunteers, participants etc.
- Start using your policy and procedures
- Continue to implement the safeguarding action plan
- Establish monitoring arrangements

For more information on the Safeguarding Adults Roadmap, and to download Stages One to Six:

Stage 4: Communicate and Implement

Indicators	Resource	Action/Comment
<p>Develop a Communications Plan to help you disseminate policies and procedures. This should involve a range of communication methods from presentations, meetings, videos, posters, templates, social media posts etc.</p>		
<p>Make safeguarding adults training available for your staff and volunteers.</p>		
<p>Make sure your website includes a section on safeguarding adults. It should include details on how to report a concern and details on your follow up process.</p>		

<p>Begin to use your policy and templates and set up an effective system to monitor their use.</p>		
<p>Update your action plan. This should detail your tasks, budgets, time frames and responsibilities.</p>		
<p>Identify additional policies and procedures you need to put in place to support your organisation's governance requirements.</p>		

For more:

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